

Application for Employment

NORTHEAST TEXAS FARMERS CO-OP
 OF SULPHUR SPRINGS, GREENVILLE, CANTON AND CLARKSVILLE, TEXAS
 P.O. BOX 489
 SULPHUR SPRINGS, TEXAS 75483

ABOUT THE POSITION:

PLEASE PRINT

Position(s) Applied For _____ Date of Application ____/____/____

Location Preferred: SS GV Canton Clarksville Any/All

Referral Source: Advertisement Employee Relative Government Employment Agency
 Walk-in Private Employment Agency Other _____

Type of employment desired: Full Time Part Time

ABOUT THE INDIVIDUAL:

Name _____
Last First Middle

Address _____
Street City State Zip Code

Telephone Number () _____ S.S. XXX - XX - _____

Driver's license number (if job related) _____ State _____

If necessary, best time to call you at home is _____

May we contact you at work?..... Yes No

If yes, work number and best time to call.....() _____ : _____
am pm

Are you 18 years old or older?..... Yes No

Have you filed an application here before?..... Yes No

If yes, give date..... ____/____/____

Have you ever been employed here before?..... Yes No

If yes, give dates.....From ____/____/____ To ____/____/____

Date available for work _____/____/____

Are you on lay-off and subject to recall?..... Yes No

Will you be able to meet the attendance requirements for any job considered? Yes No

Will you work overtime if required?..... Yes No

Do you smoke?..... Yes No

I understand that as a condition of employment, I will be required to provide legal proof of authorization to work in the U.S.

Yes No

Are you personally acquainted with any person employed by this Co-op who is not related to you?

Yes No

If yes, give name _____

Are you related to any officer, director, or employee of this Co-op?

Yes No

If yes, give name _____

Have you ever been bonded?..... Yes No

During the past 15 years have you been convicted of, or have you pleaded guilty or no contest to a felony offense?

Yes No

If your answer is "Yes", please explain. A conviction may not disqualify you, but a false statement will.

If yes, please explain: _____

Are you currently on parole or probation?

Yes No

If yes, please explain: _____

Name	City	State	Major Course or Subject	Circle Last Year Completed	Degree
High School				1 2 3 4	
Business				1 2 3 4	
College				1 2 3 4	
Graduate Work				1 2 3 4	

AN EQUAL OPPORTUNITY EMPLOYER

Employment History

List your last four (4) employers, assignments or volunteer activities, starting with the most recent, including military experience. Explain any gaps in employment in comments section below.

Employer	Telephone ()	Dates Employed		Summarize the nature of the work performed and job responsibilities
		From	To	
Address				
Job Title		Hourly Rate/Salary		
		Starting		
Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		\$	Per	
Employer	Telephone ()	Dates Employed		Summarize the nature of the work performed and job responsibilities
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Immediate Supervisor and Title		\$	Per	
Reason for Leaving		Hourly Rate/Salary		
		Final		
May we contact for reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		\$	Per	

Comments (including explanation of any gaps in employment)

Skills and Qualifications: Summarize special skills and qualifications acquired from employment or other experiences that may qualify you to work with our company.

References

List name and telephone number of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Telephone	Years Known
	()	
	()	
	()	

List professional, trade, business, or civic associations and any offices held. (Exclude memberships which would reveal sex, race, religion, national origin, age, color, disability or other protected status.)

Organization	Offices Held

List special accomplishments, publications, awards. (Exclude information which would reveal sex, race, religion, national origin, age, color, disability or other protected status.)

List any additional information you would like us to consider.

Driving History Must be completed if applying for Truck Drivers position

Accident record for past 3 years or more. (Attach sheet if more space needed)

DATES	NATURE OF ACCIDENT (HEAD-ON, REAR-END, UPSET, ETC.)	FATALITIES	INJURIES
LAST ACCIDENT			
NEXT PREVIOUS			
NEXT PREVIOUS			

Traffic convictions and forfeitures for the past 3 years (Other than parking violations)

LOCATION	DATE	CHARGE	PENALTY

(Attach Sheet If More Space Is Needed)

EXPERIENCE AND QUALIFICATIONS - DRIVER

DRIVER LICENSES	STATE	LICENSE NO.	TYPE	EXPIRATION DATE

- A. Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes No
- B. Has any license, permit or privilege ever been suspended or revoked? Yes No
- IF THE ANSWER TO EITHER A OR B IS YES, ATTACH STATEMENT GIVING DETAILS

DRIVING EXPERIENCE

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT (VAN, TANK, FLAT, ETC.)	DATES		APPROX. NO. OF MILES (TOTAL)
		FROM	TO	
STRAIGHT TRUCK				
TRACTOR AND SEMI-TRAILER				
TRACTOR - TWO TRAILERS				
OTHER				

List states operated in for last five years _____

Show special courses or training that will help you as a driver: _____

Which Safe Driving Awards do you hold and from whom? _____

EXPERIENCE AND QUALIFICATIONS – OTHER

Show any trucking, transportation or other experience that may help in your work for this company

List courses and training other than shown elsewhere in this application

I certify that all information I have supplied on this application is accurate and complete. I understand that any wrong or incomplete information on this application can lead to my not being hired, or, if I am hired, to my termination from employment if discovered after hire.

I give Northeast Texas Farmers Co-op the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Northeast Texas Farmers Co-op and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

Northeast Texas Farmers Co-op is an Equal Opportunity Employer. Northeast Texas Farmers Co-op does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only 60 days. At the conclusion of this time, if I have not heard from Northeast Texas Farmers Co-op and still wish to be considered for employment, it will be necessary to fill out a new application.

I understand that just as I am free to resign at any time, Northeast Texas Farmers Co-op reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of Northeast Texas Farmers Co-op has the authority to make any assurances to the contrary.

I understand that Northeast Texas Farmers Co-op could require and provide a pre-employment test that could include alcohol and/or certain controlled substances. Applicants who refuse to be tested, who are unable to perform the essential functions of the job with or without reasonable accommodations, or whose test results are not negative, will not be offered employment and will not be further considered for employment.

Signature of Applicant _____ Date _____/_____/_____